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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

THRU : Chief, PPS/TR

FROM : Chief, LETS/TR

DATE: 24 August 1955

SUBJECT: Weekly Activities Report

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A. SIGNIFICANT ITEMS

Nothing to Report.

B. OTHER ACTIVITIES

1. Three people from FDD began an intensive Chinese reading course at NSA on 22 August.

2. [] held terminal interview with [] OC, who has just returned from two years at Cornell.

3. [] reviewed files and interviewed candidates for intensive training to be considered by Qualifications Review Panels on 25 August.

4. Current enrollment in internal language training programs is 151, 65 in classes, and 86 in self-study. During the past week, the language laboratory was used for a total of 272 hours.

5. Japanese proficiency test was administered to one person on 19 August.

6. Inquiries have been received regarding a Japanese Familiarization Course. Plans are being made to conduct the course; tentative beginning date is 15 September.

7. Announcement of language training programs to begin in the fall is in preparation. Most courses will begin on 3 October.

8. The following external training requests have been approved by C/LETS:

Speedwriting, Sawyer Business College, Los Angeles

[] OO/C

Special Forces Course, Ft. Bragg

[]

PPC

PC

PPC

Position Classification, Dpt. of Agriculture Grad. School

[] OP